

Academic Program Review Process

All non-externally accredited academic units are reviewed every 8-10 years. UConn's program review schedule can be found on [this](#) Provost's Office webpage. An academic review consists of two phases: a self-study by the academic unit faculty and an evaluation by an external review team.

	Fall Review Cycle	Spring Review Cycle
Self-Study	<p>Due second Friday in January</p> <ul style="list-style-type: none"> Self-study guidelines can be found on Provost's website 	<p>Due first Friday in May</p> <ul style="list-style-type: none"> Self-study guidelines can be found on Provost's website
Potential External Review Team List	<p>Submit in November List should include:</p> <ul style="list-style-type: none"> 6-9 potential reviewers and order of preference to be contacted Reviewer name, institution, and expertise (if relevant) Reviewers should be from peer or aspirant institutions Reviewers should not have worked closely with anyone from the academic unit in the recent past 	<p>Submit in April List should include:</p> <ul style="list-style-type: none"> 6-9 potential reviewers and order of preference to be contacted Reviewer name, institution, and expertise (if relevant) Reviewers should be from peer or aspirant institutions Reviewers should not have worked closely with anyone from the academic unit in the recent past
Informational Meeting with Provost's Office	<p>June before cycle starts Academic Unit Head (+1) attends an orientation session. Session covers the review process, baseline data, self-study expectations, and addresses any questions department may have.</p>	<p>June before cycle starts Academic Unit Head (+1) attends an orientation session. Session covers the review process, baseline data, self-study expectations, and addresses any questions department may have.</p>
BPIR Data	<p>End of May BPIR will compile and distribute program data. Baseline Data Template can be found here.</p>	<p>End of October BPIR will compile and distribute program data. Baseline Data Template can be found here.</p>
External Review Team Site Visit	<p>March-April</p> <ul style="list-style-type: none"> Visit is typically 1.5 days (Sunday to Tuesday) Reviewers meet with Provost's Office, dean(s), and the academic unit 	<p>October-November</p> <ul style="list-style-type: none"> Visit is typically 1.5 days (Sunday to Tuesday) Reviewers meet with Provost's Office, dean(s), and the academic unit
Reports and Responses	<p>April-September</p> <ul style="list-style-type: none"> Upon receipt of the external review team's written report, the academic unit prepares a written response to the review team's findings and recommendations. Upon receipt of the external review report and the academic unit's response, the Provost's Office will set up a brief meeting to discuss the report and actions items. 	<p>November-February</p> <ul style="list-style-type: none"> Upon receipt of the external review team's written report, the academic unit prepares a written response to the review team's findings and recommendations. Upon receipt of the external review report and the academic unit's response, the Provost's Office will set up a brief meeting to discuss the report and actions items.