



Academic Program Review Process 2021-2022

All non-externally accredited academic units are reviewed every 8-10 years. An academic review consists of two phases: a self-study by the academic unit faculty and an evaluation by an external review team.

	Fall '21 Review Cycle	Spring '22 Review Cycle
Self-Study	<p>Due December 1, 2021</p> <ul style="list-style-type: none"> Self-study guidelines can be found on Provost's website 	<p>Due May 2, 2022</p> <ul style="list-style-type: none"> Self-study guidelines can be found on Provost's website
Potential External Review Team List	<p>Due September 1, 2021</p> <p>List should include:</p> <ul style="list-style-type: none"> 6-9 potential reviewers and order of preference to be contacted Reviewer name, institution, and expertise (if relevant) Reviewers should be from peer or aspirant institutions Reviewers should not have worked closely with anyone from the academic unit in the recent past 	<p>Due March 1, 2022</p> <p>List should include:</p> <ul style="list-style-type: none"> 6-9 potential reviewers and order of preference to be contacted Reviewer name, institution, and expertise (if relevant) Reviewers should be from peer or aspirant institutions Reviewers should not have worked closely with anyone from the academic unit in the recent past
Informational Meeting with Provost's Office	<p>June before cycle starts</p> <p>Academic Unit Head (+1) attends an orientation session. Session covers the review process, baseline data, self-study expectations, and addresses any questions department may have.</p>	<p>June before cycle starts</p> <p>Academic Unit Head (+1) attends an orientation session. Session covers the review process, baseline data, self-study expectations, and addresses any questions department may have.</p>
OIRE Data	<p>End of May 2021</p> <p>OIRE will compile and distribute program data. Baseline Data Template can be found here.</p>	<p>End of October 2022</p> <p>OIRE will compile and distribute program data. Baseline Data Template can be found here.</p>
External Review Team Site Visit	<p>March-April 2022</p> <ul style="list-style-type: none"> Visit is typically 1.5 days (Sunday to Tuesday) Reviewers meet with Provost's Office, dean(s), and the academic unit 	<p>October-November 2022</p> <ul style="list-style-type: none"> Visit is typically 1.5 days (Sunday to Tuesday) Reviewers meet with Provost's Office, dean(s), and the academic unit
Reports and Responses	<p>April-September 2022</p> <ul style="list-style-type: none"> Upon receipt of the external review team's written report, the academic unit prepares a written response to the review team's findings and recommendations. Upon receipt of the external review report and the academic unit's response, the Provost's Office will set up a brief meeting to discuss the report and actions items. 	<p>November 2022-February 2023</p> <ul style="list-style-type: none"> Upon receipt of the external review team's written report, the academic unit prepares a written response to the review team's findings and recommendations. Upon receipt of the external review report and the academic unit's response, the Provost's Office will set up a brief meeting to discuss the report and actions items.