

Delivered via email, September 1, 2020

Dear UConn Students, Faculty & Staff,

As we enter this new and different semester, we are committed to doing everything we can to help students succeed. With both residential and commuter students shifting between in-person and online courses, we know that there may be times students need to participate in their online courses while they are on campus.

There are a few different options for students to use, and in many cases reserve, on-campus spaces for taking online classes or for studying.

Reserving Library Space

Students at the Storrs campus can book seats on Levels 1, B, and Plaza of the Homer Babbidge Library via an [online reservation system](#) using their NetID. Library space at the regional campuses will be available on a first-come, first-served basis until further notice.

- In the reservation system, students can choose a seat that will be numbered and named according to where it is in the building. The system will show whether the seat has a PC, Mac, and/or access to a power outlet.
- Reservations can be made for two-hour blocks, with the option to renew once for a total time of up to four hours.
- When students arrive to their seat, they will check in using a QR code to ensure the seat will not be returned into the system for others to use.
- Students are advised to bring headphones so they don't disturb others.
- Further details and the reservation system are available at lib.uconn.edu.

Reserving Classrooms and Other On-Campus Spaces

Storrs, Avery Point, Stamford campuses

Students at these campuses can book classrooms and other study spaces through [Nexus](#) (you'll need to login with your NetID). The spaces will be available from 9 a.m. to 9 p.m., Monday through Friday at Storrs and Avery Point, and Monday through Thursday at Stamford.

- Once students log in at nexus.uconn.edu, they will be able to select a campus, then a building, then a space within the chosen building.
- Spaces can be reserved in 85-minute blocks, with 5 minutes in between reservations. Students can make consecutive reservations if they need a space for longer (i.e., two consecutive reservations would be 3 hours).
- Students can make up to 5 reservations at one time, and rooms can be booked up to two weeks in advance. Rooms can be booked the same day.
- Multiple students will be able to book the same room up to capacity limits and must adhere to social distancing and masking guidelines.
- Students will receive a confirmation email after booking and email and text reminders in the days leading up to the reservation.

Waterbury campus

Campus spaces are available on a first-come, first-served basis. The rooms below are available for students to use as a quiet study space or remote learning space, or for small study groups. The capacity

for each room will be posted outside the door. Students will need to show a UConn ID to enter campus, and must adhere to the posted room capacities, social distancing requirements, and mandatory mask wearing.

The following spaces are available Monday through Thursday 7:30 a.m. to 8 p.m. and Friday 7:30 a.m. to 6 p.m.

- 201 – Quiet Study Space
- 203 – Quiet Study Space
- 210 – Quiet Study Space
- 217 – Gathering Space
- 218 – Gathering Space
- 323 – Quiet Study Space
- 324 – Quiet Study Space
- 326 – Gathering Space
- 327 – Quiet Study Space

In addition to the above available classrooms, the campus also has limited gathering spaces in the lobby and, when weather permits, in the Courtyard. Any questions may be sent to scheduling specialist, Heather Price, heather.price@uconn.edu.

Hartford campus

Campus spaces are available on a first-come, first-served basis. The rooms below are available for students to use as a quiet study space or remote learning space, or for small study groups. The capacity for each room will be posted outside the door. Students will need to show a UConn ID to enter campus, and must adhere to the posted room capacities, social distancing requirements, and mandatory mask wearing.

Hartford Times Building

- 143 – Computer Lab
- 223 – Computer Lab
- 220 – Quiet Study Space
- 227 – Quiet Study Space

In addition to the above available spaces, the campus also has limited gathering spaces in the Hartford Times Building lounge spaces, as well as the ground level of the UConn Hartford Library at the Hartford Public Library. The Hartford Times Building is open Monday through Thursday, 7:30 a.m. to 9 p.m., and Friday, 7:30 a.m. to 4 p.m. The library is open Monday through Thursday, 10 a.m. to 4 p.m. Any questions may be sent to Hartford.director@uconn.edu.

Sincerely,
Carl

Carl Lejuez
Provost and Executive Vice President for Academic Affairs