



Associate Dean and Department Head Meeting

M. Mundrane
April 27, 2020



Background

- Implementation in progress
- Pilot program in operation
- Training ongoing
- University travel policy in flux
- Already delayed go-live was March



Feedback

- Approval was onerous
- Booking was restrictive
- Tight coupling was unreliable
- Expense report was rigid
- Training did not compensate



Course Correction

- Defer go-live until April
- Moved travel policy forward
- Evaluated controls
- Assessed best practice implementation
- Simplified approval
- Separated booking from approval
- Retained external booking
- These improved expense report



Thank You

Information Technology Services

